

## Transferring your AUSfund account to your KiwiSaver account

### Are you eligible?

To be eligible to roll your Australian superannuation account to your KiwiSaver account you must meet the following criteria:

- You must have KiwiSaver account
- Your KiwiSaver provider must be able to accept the rollover (receiving monies from Australia is optional, so you need to check with your provider)
- You must have emigrated permanently to New Zealand
- The whole of your balance in your Australian superannuation fund must be transferred (partial rollovers are not allowed)

### Steps you need to follow if you are eligible

#### 1. Complete the application form

Please complete the form 'Request to transfer whole balance of superannuation benefits to KiwiSaver Scheme' Make sure you complete all mandatory fields. If you do not complete all mandatory fields we may not be able to process your request.

#### 2. Provide Supporting Documentation

To transfer your Australian superannuation account to your KiwiSaver you must provide the following documentation:

- a. Proof of residence in New Zealand
- b. A signed Australian Statutory Declaration stating you have permanently emigrated to New Zealand

##### a. Proof of residence in New Zealand

You need to provide an official document that shows your current address, for example a copy of your drivers licence (if it has your address on it), or a utility bill, council rates notice, or bank statements etc.

##### b. A signed Australian Statutory Declaration stating you have permanently emigrated to New Zealand

Under the laws governing the transfer of Australian superannuation monies to a KiwiSaver Scheme account, you must complete an Australian Statutory Declaration stating you have permanently emigrated to New Zealand.

Please note: New Zealand Justices of the Peace, solicitors (etc) cannot witness an Australian Statutory Declaration.

### Who can sign an Australian Statutory Declaration?

Australian Statutory Declarations may only be made before a person whose qualification is on the List of Authorised Witnesses able to witness a Commonwealth Statutory Declaration under the Australian Statutory Declaration Act 1953 and Statutory Regulations 1993.

This includes an Australian Consular or Diplomatic Officer at the Australian High Commission in Wellington, or the Australian Consulate-General in Auckland.



The full List of Authorised Witnesses can be found on the Australian Attorney-General's website:  
[ag.gov.au/Publications/Pages/Statutorydeclarationsignatorylist.aspx](http://ag.gov.au/Publications/Pages/Statutorydeclarationsignatorylist.aspx)

The obligations of a witness can be found at: [ag.gov.au/publications/pages/witnessingastatutorydeclaration.aspx](http://ag.gov.au/publications/pages/witnessingastatutorydeclaration.aspx)  
Please note, as stated on the Attorney-General's website:

A person may witness Commonwealth statutory declarations overseas if they:

- Fall within one of the categories on the list of authorised witnesses, and
- Have a connection to Australia.

For example, a member of a police force in Australia may witness a Commonwealth statutory declaration overseas. However, a police officer of a foreign police force cannot witness a Commonwealth statutory declaration.

### [Where can I get additional information?](#)

Phone: 1300 361 798 or if calling from overseas, phone: +61 3 9814 6400

Email: [admin@ausfund.net.au](mailto:admin@ausfund.net.au)

Web: [unclaimedsuper.com.au](http://unclaimedsuper.com.au)

### [Where do I send my completed forms?](#)

You must send your signed application and Australian Statutory Declaration and proof of residency in New Zealand to:

The AUSfund Administrator  
PO Box 2468  
Kent Town SA 5071

## Request to transfer whole balance of superannuation benefits to KiwiSaver Scheme

### COMPLETING THIS FORM

- Read the Fact Sheet
- Refer to instructions where indicated with: ➡
- This form is only for whole (not part) balance transfers

### AFTER COMPLETING THIS FORM

- Sign the authorisation
- Send form and Australian Statutory Declaration and proof of residency in New Zealand to your FROM (transferring) fund

### Personal details

Title Mr  Mrs  Ms  Other

\*Family name

\*Given names

Other/previous names

\*Date of birth (DD/MM/YYYY)  /  /

Tax file number

Under the *Superannuation Industry (Supervision) Act 1993*, you are not obliged to disclose your tax file number, but there may be tax consequences.

\* IRD No.

Gender  Male  Female

NB: \* Denotes mandatory field. If you do not complete all of the mandatory fields, there may be a delay in processing your request

### Current address in New Zealand (residential, no P.O. Boxes)

\*Address

\*Suburb

\*Town/city  Country **NZ** \*Postcode

Email

Contact phone number

### Previous address in Australia

➡ The address held by your FROM (transferring) fund is:

Address

Suburb

State/territory  Postcode

### Fund details

#### FROM (Transferring Fund)

\*Fund name

Fund phone number

\*Membership or account number

Australian Business Number

Unique Superannuation identifier

#### To (Receiving Fund)

\*KiwiSaver Scheme name

\*KiwiSaver registration number

\*KiwiSaver phone number

\*KiwiSaver Membership number

\*KiwiSaver Scheme Address

➡ If you have multiple account numbers with this fund, you must complete a separate form for each account you wish to transfer.

### Proof of residency in New Zealand

Australian Statutory Declaration stating I have permanently emigrated to New Zealand

AND  Proof of residence in NZ showing address e.g utility bill, council rates etc.

### Authorisation

By signing this request form I am making the following statements:

- I declare I have fully read this form and the information completed is true and correct.
- I am aware I may ask my superannuation provider for information about any fees or charges that may apply, or any other information about the effect this transfer may have on my benefits, and have obtained or do not require any further information.
- I discharge the superannuation provider of my FROM fund of all further liability in respect of the benefits paid and transferred to my TO fund.
- I request and consent to the transfer of superannuation as described above and authorise the superannuation provider of each fund to give effect to this transfer.
- I wish to transfer my entire benefit to my Kiwi Saver Account.
- I have permanently emigrated to New Zealand.
- My Kiwi Saver provider has confirmed they can accept this transfer.

\*Name (Print in BLOCK LETTERS)

\*Signature

\*Date (DD/MM/YYYY)

/  /

\* Denotes mandatory field. If you do not complete all of the mandatory fields, there may be a delay in processing your request.

An Australian Statutory Declaration may be made in accordance with either the law of the state or territory in Australia where it is made or the law of the Commonwealth. Some examples of people who can sign an Australian Statutory Declaration are an Australian: Justice of the Peace, a Solicitor or Barrister holding a current practicing certificate, a Notary Public and members of the police force (in some states).

Important note: A person who intentionally makes a false statement in a Statutory Declaration is guilty of an offence, the punishment for which is imprisonment for a term of 4 years – see section 11 of the *Statutory Declaration Act 1959*.

**Important: Please note New Zealand Justices of the Peace, solicitors etc cannot witness an Australian statutory declaration.**

I,

First name

Surname

of

Address in New Zealand

- declare that:**
1. I have permanently emigrated to New Zealand
  2. All supporting documents provided with this application are true and correct

I make this solemn declaration by virtue of the Statutory Declarations Act 1959 as amended and subject to the penalties provided in that Act for the making of false statements in Statutory Declarations, conscientiously believing the statements contained in the declaration to be true in every particular.

### Person making this declaration:

Signature

Signature of person making the declaration

Name of Signatory

Please use BLOCK letters

### Declared before me:

Signature

Signature of person witnessing the declaration

Name of Signatory

Please use BLOCK letters

Qualification of Signatory

Please use BLOCK letters

Contact Address of Signatory

Please use BLOCK letters

Date of signature

/  /

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### Contact Us:

**Telephone:** 1300 361 798 (overseas) +61 3 9814 6400

**Facsimile:** + 61 8 8205 4990

**Email:** [admin@ausfund.net.au](mailto:admin@ausfund.net.au)

**Web:** [unclaimedsuper.com.au](http://unclaimedsuper.com.au)